

## University Sustainability Committee – President’s Conference Room

4/21/2016 – 2:00 p.m.

In attendance:

Dr. James Bridgeforth  
Dr. Krista Harrell  
Victor Cohen  
Todd Culp  
Angela McGaugh  
Dr. Glen Borchert

Alexander Moylan  
Cecelia Martin  
Sara Boccardo  
Ravi Rajendra  
Josh Crownover  
Catherine Buttrey

### Campus Recycling Standardization Plan

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- Dr. Bridgeforth shared the Campus Recycling Standardization Plan that he and Todd Culp had previously compiled.
  - The purpose of this document is to explain the committee’s vision and means for developing a long-term campus recycling system
  - The plan features descriptions and images of what types of bins may be used on campus, as well as additional resources are required for sustained success with on-campus recycling
  - Focus is on a paper bin for everyone’s office, hallways will have a bin for bottles and cans to streamline paper, plastic, and aluminum recycling
  - The proposed plan will operate on a two-year timeline once funding is secured
- Ms. Angela McGaugh also emphasized the need for marketing, specifically around the bins themselves that will be featured in high traffic areas.
- Dr. Bridgeforth then requested a motion to approve the plan, Dr. Borchert so moved, Victor Cohen seconded the motion; the motion was approved unopposed.

### Sustainability Coordinator Position

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- The discussion then shifted to the Sustainability Coordinator Position which has been discussed previously.
  - Expected responsibilities of this position include the following: developing a vision alongside this committee; maintaining strong communication in order to develop a brand and bring diverging efforts together under one main office; pursuance of grant-funding opportunities; bringing in experience in the field to ensure that actions are taken with evidence-based practice in mind; and, an understanding of how to conduct research
- Ms. Cecelia Martin also suggested that additional duties and responsibilities should involve developing educational programs as an essential function rather than “other duties” as currently described on the position proposal.

- Mr. Ravi Rajendra then questioned which office this position would report to; currently, the position will tentatively report to Housing and Dining.
  - Dr. Krista Harrell suggested that the position could initially report to Housing and Dining but later report elsewhere.
  - Dr. Bridgeforth reiterated that the intention is, regardless of where this position is housed, that the area will for this new position will give it the best chance to succeed
    - Additionally, the position needs to fit the current fabric of the campus
  - The position description may also feature a component regarding the candidate's ability to build a sustainability office from the group up
- Dr. Bridgeforth requested a motion to approve the plan, Dr. Borchert so moved, Mr. Todd Culp seconded the motion; the motion was approved unopposed.

### **PepsiCo Dream Machine Challenge**

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- Dr. Bridgeforth then emphasized the need for student organizations to be congratulated for their effort, both last semester and this semester, for helping the University place so highly in the PepsiCo Dream Machine Challenge.
  - Dr. Bridgeforth then reminded the committee that the original \$1,000 reward for fourth place was directed towards the Sustainability Council
  - This semester, for placing first overall in the nationwide competition, the University will be awarded a \$5,000 sum
    - Ms. McGaugh suggested the money stay with the students through means of the committee, rather than being directed towards a particular office
    - Dr. Harrell suggested that some of the money be allocated to the student center
    - The committee came to an agreement that for the time being the best action may be to keep the funds in an account with the committee itself and that the funds could be disbursed following request later on
  - Following discussion, Mr. Rajendra so moved a motion to establish a working budget for the University Sustainability Committee, Dr. Borchert seconded the motion; the motion was approved unopposed
  - Additionally, Mr. Rajendra so moved a motion for the University Sustainability Committee to accept the \$5,000 reward from PepsiCo after placing first in the Dream Machine competition, Dr. Borchert seconded; the motion was approved unopposed

### **Recycling Center Update**

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- Mr. Culp mentioned that visitors to the recycling center should expect new lights, increased visibility, and added signage around the recycling center in the future.

- Additionally, maintenance staff may be moving materials around the area in the next few months

### **Miscellaneous Discussion**

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- Ms. Sara Boccoardo and Dr. Borchert briefly opened discussion on the topic of a work study position being created.
  - This position could be enacted in the short term but long term could function within the office of a Sustainability Coordinator
- Dr. Bridgeforth then closed the meeting by reminding the committee that the next meeting will focus on sustainability logistics presented by Mr. Culp and his subcommittee.

Meeting adjourned 3:00 p.m.