

# UNIVERSITY OF SOUTH ALABAMA



## ***APPLICATION*** **for** **Undergraduate Admissions**

### **INSTRUCTIONS AND INFORMATION**

**Paper Admissions Application Fee - \$45.00**  
**Online Admissions Application Fee - \$35.00**  
**<http://www.southalabama.edu/apply>**

Office of Admissions  
University of South Alabama  
2500 Meisler Hall  
390 Alumni Circle  
Mobile, AL 36688-0002  
(251) 460-6141  
(800) USA-JAGS  
Fax: (251) 460-7876  
E-mail: [admiss@southalabama.edu](mailto:admiss@southalabama.edu)  
<http://www.southalabama.edu>  
Office Hours:  
Monday - Friday  
8 a.m. - 5 p.m.

## General Information for Undergraduate Applicants

**Priority Deadlines for Admission:** Your Application for Admission will be processed as soon as it is received (along with the processing fee, if applicable) by the Office of Admissions. However, an admission decision cannot be made until all official required supporting documents are received. The priority dates for admission are listed below. Some programs have special deadlines and supplemental application forms; refer to the appropriate sections of this publication for details. Early application is strongly encouraged.

### Semester of Entry

Fall (August)  
Spring (January)  
Summer (June)

### Priority Deadline for New Undergraduates

July 15  
December 1  
May 1

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**Application Processing Fee:** A non-refundable processing fee of \$45 is required with the submission of the paper admissions application. The online admissions application fee is \$35. You may apply online at <http://www.southalabama.edu/apply>. The application fee is valid for one calendar year. Returning undergraduate students should contact the Office of the Registrar concerning readmission procedures and deadlines.

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**Supporting Documents:** It is the responsibility of the student to request all required official supporting documents (i.e., transcripts, test scores, etc.) be sent directly from the institution(s) or testing agency to the Office of Admissions. A separate transcript is required from each institution attended. All prior enrollment information will be verified by the National Student Clearinghouse.

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**Financial Aid:** To be considered for financial aid, undergraduate students must complete the Free Application for Federal Student Aid, which is available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

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### **Undergraduate Scholarships for New Students**

**Freshmen:** Undergraduate freshman scholarships are available to academically talented high school seniors who will be attending the University of South Alabama in the Summer or Fall after high school graduation. Eligible students are strongly encouraged to complete the admissions process by December 1 of the senior year to be considered before funds are depleted. Information about USA's scholarship program is available online at <http://www.southalabama.edu/scholarships>.

**Transfer Students:** Transfer scholarships are available to junior/community college transfer students who will be entering USA in Summer or Fall terms. The scholarships are awarded in mid-summer of each year and are based on the student's cumulative transfer grade-point average. Students must have completed a minimum of 48 semester hours at the transferring institution(s) to qualify. Students must be accepted for admission by June 15 to be considered. A separate scholarship application is required and may be found at [www.southalabama.edu/scholarships](http://www.southalabama.edu/scholarships).

**Honors Program and Scholarships:** New freshmen or transfer students may be eligible to apply for the Honors Program and Scholarships. Interested students should contact the Honors Program Office at (251) 461-1637 or visit the web at <http://www.southalabama.edu/honors>.

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**Students with Special Needs:** Students with special needs as defined under Section 504 of the Rehabilitation Act of 1973 should contact the Office of Special Student Services to schedule an appointment with the coordinator to determine special needs and accommodations. It is strongly recommended that contact be made prior to enrollment. Contact the Office of Special Student Services, 270 Student Center, USA, Mobile, AL 36688-0002, (251) 460-7212.

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**Information About State Residency:** Contact the Office of the Registrar for information about state residency requirement and applications to apply for in-state status. Information and residency applications are also available online at: <http://www.southalabama.edu/departments/registrar/residency.html>. Students must be admitted to the University before they can apply for residency reclassification.

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**Undergraduate Programs with Special Deadlines and Supplemental Applications:** *Certain programs have a two-phased admissions process:* Cardiorespiratory Care, Nursing, Occupational Therapy, Physical Therapy, and Radiologic Sciences. Acceptance from the Office of Admissions is for the pre-professional components of these programs only and does not guarantee acceptance to the professional components. Students interested in these programs (except for Nursing) should contact the advising office in the College of Allied Health Professions at (251) 445-9260. Students interested in Nursing should contact the advising office in the College of Nursing at (251) 445-9400.

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**Internet courses:** Visit [www.southalabama.edu/ecampus](http://www.southalabama.edu/ecampus) for information on **USA ONLINE**.

## Undergraduate Admission Guidelines

ADMIT TYPE	REQUIRED OFFICIAL DOCUMENTS	ACADEMIC REQUIREMENTS FOR ADMISSION
<b>ACEP (Accelerated College Enrollment Program)</b> applicants are students who live in Mobile or Baldwin Counties, have completed their Junior year of high school, and are eligible to take a free course at USA.	Official high school transcript, official ACT or SAT scores, and a letter of recommendation from the high school counselor.	Minimum ACT composite of 25 or SAT* of 1130; high school grade-point average of at least 3.0 ('B'); favorable recommendation from the high school counselor; must reside in Mobile or Baldwin counties in Alabama.
<b>Audit Only</b> applicants wish to take college classes but not receive credit for courses. <i>Note:</i> Audit students are not eligible for financial aid.	No documents are required other than the completed application for admission and processing fee.	No academic requirements.
<b>Early Admission</b> applicants are students who have completed their junior year of high school and wish to enroll prior to high school graduation.	Official high school transcript, official ACT or SAT, and a letter of recommendation from the high school counselor.	Minimum ACT Composite of 28 or SAT* of 1250; high school grade-point average of at least 3.5 ('B+'); favorable recommendation from the high school counselor.
<b>First Time Freshmen</b> have never attended college and graduated from high school less than five years prior to enrolling at the University. <i>Note:</i> Students who have been out of high school for at least five years or who reached the age of 23 prior to enrolling should apply as Special Freshmen.	Official high school transcript including senior year schedule and official ACT or SAT scores.	<b>USA generally admits students with:</b> <ul style="list-style-type: none"> <li>• a minimum ACT score of 19 or SAT score of 900 (critical reading and math only) and</li> <li>• a minimum GPA of 2.5</li> </ul> Students who do not meet the standards for regular admission will be considered for conditional admission. It is recommended that students submit the following items for additional consideration: <ol style="list-style-type: none"> <li>1. Letter of recommendation from your high school counselor or a teacher in a college preparatory course.</li> <li>2. Personal essay on your reason for attending USA and your career plans.</li> <li>3. Resume, to include a summary of special talents or skills.</li> </ol>
<b>Freshmen with Previous Credits</b> attended another college prior to high school graduation. <i>Note:</i> A student who attended another college after high school graduation, regardless of credit earned before graduation, will be considered for admission as a transfer student.	Official high school transcript including senior year schedule, official ACT or SAT scores, and official college transcript from each college attended.	<b>16 hours of academic core courses:</b> <ul style="list-style-type: none"> <li>• 4 years of English</li> <li>• 3 years of Social Science</li> <li>• 3 years of Math (Must include Algebra I, Algebra II or higher)</li> <li>• 3 years of Science (At least two of the sciences must include labs)</li> <li>• 3 years of Advanced Electives (Courses chosen from any of the four core areas above and may include foreign language)</li> </ul>
<b>GED First Time Freshmen</b> applicants sat for the high school level General Education Development (GED) test and did not graduate from high school. Applicants must be at least 17 years of age.	Official GED scores.	Students taking the test prior to January 2014 must score an average of at least a 500 or a 50, if taken before January 2002. Students taking the GED beginning January 2014 must score at least a 170 in each subject area.
<b>Second Bachelor's Degree</b> applicants are students who hold a bachelor's degree and wish to obtain another bachelor's degree.	Official college transcript showing the bachelor's degree; if the student attended more than one college, an official transcript from <b>each</b> college or university attended is required.	Minimum cumulative grade-point average of 2.0 is required for admission (GPA used is that which is computed by USA Admissions).
<b>Special Freshmen</b> applicants have been graduated from high school for five years or longer or have reached the age of 23	Official final high school transcript.	Generally a 2.0 grade-point average is required but if satisfactory evidence is supplied to indicate the student's ability to pursue courses at USA, admission may be granted.
<b>Transfer</b> applicants have attended another college or university after high school graduation, regardless of time spent in attendance or credit earned.	An official transcript from <b>each</b> college or university attended. (If the student has earned less than 30 semester or 40 quarter hours, then an official high school transcript is required. If the student graduated from high school less than five years prior to matriculation at USA or is not at least 23 years of age, then ACT or SAT scores are required in addition to the high school transcript).	Minimum cumulative grade-point average of 2.0 is required for unconditional admission (GPA used is that which is computed by USA Admissions). Students with less than 2.0 cumulative GPA may be considered for probationary admission. Students must be eligible to re-enroll at the last institution attended.
<b>Transient applicants</b> are degree seeking students at another institution who wish to enroll at USA (usually for only one term) to transfer course work back to their home institution. <i>Note:</i> Transient students are not eligible for financial aid and must apply for readmission each subsequent semester if they wish to continue at USA.	Official transient form which must include verification of good standing from the home institution.	Verification of good standing and eligibility to re-enroll at the home institution.
<b>Unclassified applicants</b> hold a bachelor's degree or higher and wish to take additional undergraduate courses for non-degree seeking purposes. <i>Note:</i> Unclassified students are not eligible for financial aid.	Official college transcript showing the bachelor's degree. Individuals with advanced degrees may substitute a transcript showing the master's or doctorate degree.	No academic requirements.

**\*SAT scores are compiled using the critical reading and math sub scores only.**

**University of South Alabama Undergraduate  
Application for Admission (U.S. Citizens)**

University of South Alabama • Office of Admissions  
2500 Meisler Hall, 390 Alumni Circle • Mobile, AL 36688-0002

Phone: (251) 460-6141 or (800) 872-5247  
Fax: (251) 460-7876  
E-mail: [admiss@southalabama.edu](mailto:admiss@southalabama.edu)

Please PRINT or TYPE all of the information requested.

**IDENTIFICATION INFORMATION**

**LEGAL NAME:**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Name Prefix:  Mr.  Mrs.  Ms.  Other \_\_\_\_\_ Name Suffix: (Ex: Jr., Sr., III, etc.) \_\_\_\_\_

Preferred First Name \_\_\_\_\_ Maiden/Other Name \_\_\_\_\_

**ADDITIONAL IDENTIFICATION INFORMATION**

Student Gender:  Female  Male Student Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Student Social Security #\* \_\_\_\_\_  
Month Day Year

U.S. Citizen  International  Permanent Resident / Resident Alien

Please choose one of the following \*\*  Hispanic  Non-Hispanic

Race\*\* Choose any of the following:  American Indian or Alaska Native  Asian

Black or African American  Native Hawaiian or Other Pacific Islander  White

Marital Status:  Unmarried  Married  Separated  Widowed

Religious Preference\*\*\* \_\_\_\_\_

Did any of your family members graduate from USA?  Yes  No Relationship to applicant: \_\_\_\_\_

Are you a veteran?  Yes  No Please contact the Office of Veterans Affairs at (251) 460-6230 for benefit information.

**ADDRESS (where USA should send your mail):**

Address \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

State of Legal Residence \_\_\_\_\_ County of Legal Residence \_\_\_\_\_

Home Phone Number (\_\_\_\_) \_\_\_\_\_ Cell Phone Number (\_\_\_\_) \_\_\_\_\_ Work Phone Number (\_\_\_\_) \_\_\_\_\_

E-mail (your preferred e-mail address) \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

Prefix:  Mr.  Mrs.  Ms. Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Check One:  Current  Work  Cell

**ENROLLMENT INFORMATION**

**Term and year you plan to enter or return at USA:**

Fall (August)  Spring (January)  Summer (June) Year \_\_\_\_\_

**Pre-professional track:**

Pre-dentistry  Pre-law  Pre-medicine  Pre-pharmacy  
 Pre-optometry  Pre-physicians assistant  Pre-veterinary

For the following questions, please refer to the application instructions for a listing of programs and degrees offered.

**ADMIT TYPE: (check all that apply)**

- ACEP (Accelerated College Enrollment Program)  
 Audit Only  Early Admission  First Time Freshman  Freshman w/ Previous Credit  
 GED First Time Freshman  Special Freshman  Second Bachelor's Degree  
 Transfer  Transient (Visiting)  Unclassified

**College offering your planned degree:**

- Allied Health  Arts and Sciences  Mitchell Business  
 Continuing Education  School of Computing  
 Education  Engineering  Nursing

Planned Major \_\_\_\_\_

**Failure to answer all questions will prevent your application from being processed.**

I declare that I am a United States Citizen. I understand that Alabama law provides that any person who knowingly makes a false, fictitious, or fraudulent statement or representation regarding U.S. citizenship shall be guilty of a criminal act, perjury in the second degree pursuant to Ala. Code 13A-10-102.  Yes  No

I declare that upon enrollment I will be an alien lawfully present in the United States. I understand that Alabama law provides that any person who knowingly makes a false, fictitious, or fraudulent statement or representation regarding lawful presence in the United States shall be guilty of a criminal act, perjury in the second degree pursuant in Ala. Code 13A-10-102.  Yes  No (if yes, please contact the Office of International Admissions)

Have you ever been found responsible for a disciplinary violation, academic or behavioral, at a college university or other postsecondary institution which resulted in your probation, suspension, removal, dismissal, or expulsion?  Yes  No

Have you ever been convicted of or plead guilty to a crime, other than a minor traffic offense, or are there any criminal charges pending against you?  Yes  No

● If you answered yes, please provide specific information about the charges and the status of the charges on a separate sheet of paper.

### HIGH SCHOOL INFORMATION

High School from which you graduated \_\_\_\_\_  
 High School Location: City \_\_\_\_\_ State \_\_\_\_\_  
 High School Graduation Date: Month \_\_\_\_\_ Year \_\_\_\_\_

If you are a high school student and you are receiving dual enrollment credit while in high school, please list the college(s) through which you are receiving credit below.

### PREVIOUS COLLEGE INFORMATION

**Please note: Applicants may not disregard any part of their educational history, and failure to report all institutions previously attended will be cause for cancellation of the admissions process or for dismissal from the University.**  
***It is the responsibility of the applicant to request required official documents (test scores, transcripts, etc.) to be mailed directly from the institution or testing agency to the Office of Admissions by the application deadline.***

College Name	College City, State	Dates of Attendance		Degree Earned
		From (Month/Year)	To (Month/Year)	

If you have attended more than five colleges, list them all on a separate piece of paper.

### TEST AND TEACHING CERTIFICATION INFORMATION

**Please indicate any tests you have taken that are relevant to your admission:**     ACT     SAT     GED     CLEP  
 Advanced Placement (AP) Exams     Other \_\_\_\_\_

### APPLICANT'S SIGNATURE

*Scholarships are made possible by contribution from individuals, organizations and corporations. I understand that the University may wish to make a public announcement of scholarship winners and provide appropriate information about scholarship recipients to benefactors. I authorize the University of South Alabama to disclose this information to the donor(s) of any endowment funding I may receive and I grant permission to USA to publicize this award.*

*I certify that the above information is true and complete; I understand that withholding information requested, with the exception of information designated as optional, or giving false information may make me ineligible for admission and enrollment. I also certify that, if I am a male born on or after January 1, 1960, I comply with the provisions of the United States Military Selective Service Board or that I am not yet 18 years of age and I will register when required or that I am not required by law to register (this certification is required by State of Alabama Legislature Act 91-584). **Although it is the responsibility of the applicant to provide official documents, I grant the University of South Alabama permission to request transcripts from all schools that I have attended.***

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Please sign, date and submit the \$45 non-refundable processing fee (only check or money order accepted, please no cash) with this paper application by the deadline. The online admissions application fee is \$35 and payable by credit card only. The online application can be completed at: <http://www.southalabama.edu/apply>. Credit cards can not be accepted with the paper application.**

### PRIORITY APPLICATION DEADLINES

Priority deadlines for admissions application and required supporting documents:

**For New Undergraduates – Fall Semester: July 15    ■    Spring Semester: December 1    ■    Summer Semester: May 1**

\*Your Social Security Number is optional as an applicant to the University of South Alabama and is used for identification purposes to match and process your application with supporting documents, however the social security number is required when you apply for financial aid.

\*\*Information relating to your ethnic background is requested for reporting requirements to the Department of Education. The data requested will be used only for the required reports to this agency and will not be used in any way in the admission process.

\*\*\*Provision of this information is not mandatory. Information on religious affiliation will be reported to local churches. Its use is in the storage, retrieval, and reporting of information. Failure to provide this information will in no way affect your admission.

The University of South Alabama does not discriminate in its student and employment practices in violation of any applicable laws. The University of South Alabama is an Equal Opportunity Employer - Minorities/Females/Veterans/Disabled.

Receipt number \_\_\_\_\_

## Undergraduate Academic Programs

### **PAT CAPPS COVEY COLLEGE OF ALLIED HEALTH PROFESSIONS**

Biomedical Sciences (B.S.)  
 Cardiorespiratory Care (B.S.C.S.)  
 Emergency Medical Services (B.S.)  
 Emergency Medical Training (Basic & Paramedic Cert.)  
 Pre-Occupational Therapy  
 Pre-Physical Therapy  
 Pre-Professional Health Sciences  
 Radiologic Sciences (B.S.R.S.)  
 Speech and Hearing Sciences (B.S.)

### **HEALTH PRE-PROFESSIONS**

Pre-Dentistry  
 Pre-Medicine  
 Pre-Optometry  
 Pre-Pharmacy  
 Pre-Physicians Assistant  
 Pre-Veterinary

### **COLLEGE OF ARTS AND SCIENCES**

Anthropology (B.A.)  
 Art (B.F.A.), (B.A.)  
 Biology (B.S.)  
 Chemistry (B.S.)  
 Communications (B.A.)  
 Criminal Justice (B.A.)  
 Dramatic Arts (B.A.)  
 English (B.A.)  
 Foreign Language and Literatures (B.A.)  
 Geographic Information Systems (Certificate)

Geology (B.S.)  
 Geography (B.S.)  
 Gerontology (Certificate)  
 History (B.A.)  
 International Studies (B.A.)  
 Mathematics/Statistics (B.S.)  
 Meteorology (B.S.)  
 Music (B.A.; B.M.)  
 Philosophy (B.A.)  
 Physics (B.S.)  
 Political Science (B.A.)  
 Pre-Law  
 Psychology (B.A.)  
 Social Work (B.S.W.)  
 Sociology (B.A.)  
 Theatre Arts (B.F.A.)

### **MITCHELL COLLEGE OF BUSINESS**

Accounting (B.S.B.A.)  
 Economics/Finance (B.S.B.A.)  
 General Business (B.S.B.A.)  
 Management (B.S.B.A.)  
 Entrepreneurship  
 Human Resource Management  
 Service Management  
 Marketing (B.S.B.A.)  
 International Business/Marketing  
 Real Estate

### **COLLEGE OF EDUCATION**

Early Childhood Studies (B.S.)  
 Elementary (K-6) Education (B.S.)  
 Health Education (B.S.)

Instructional Design and Performance Improvement (B.S.)  
 Leisure Studies (B.S.)  
 P-12 Physical Education (B.S.)  
 Secondary (Middle/High School) Education (B.S.)  
 English/Language Arts  
 General Science  
 Mathematics  
 Social Studies  
 Special Education (B.S.)

### **COLLEGE OF ENGINEERING**

Chemical Engineering (B.S.Ch.E.)  
 Civil Engineering (B.S.C.E.)  
 Computer Engineering (B.S.Cp.E.)  
 Electrical Engineering (B.S.E.E.)  
 Mechanical Engineering (B.S.M.E.)

### **COLLEGE OF NURSING**

Nursing (B.S.N.)

### **SCHOOL OF COMPUTING**

Computer Science (B.S.C.I.S.)  
 Health Informatics (B.S.C.I.S.)  
 Information Systems (B.S.C.I.S.)  
 Information Technology (B.S.C.I.S.)

### **CONTINUING EDUCATION AND SPECIAL PROGRAMS**

Adult Degree Program (B.A.; B.S.)  
 Hospitality and Tourism Management (B.S.)  
 Interdisciplinary Studies (B.A.; B.S.)

### University Contacts

Office of Admissions <i>admiss@southalabama.edu</i>	(251) 460-6141 or (800) USA-JAGS
Office of Financial Aid <i>finaid@southalabama.edu</i>	(800) 305-6828
Office of New Student Recruitment <i>recruitment@southalabama.edu</i>	(251) 460-6141 or (800) USA-JAGS
Office of New Student Orientation <i>southbound@southalabama.edu</i>	(251) 460-7093
Office of the Registrar <i>registrar@southalabama.edu</i>	(251) 460-6251
Office of Student Accounting <i>studentaccounting@southalabama.edu</i>	(251) 460-6195
Dining Services <i>dining@southalabama.edu</i>	(251) 460-6296
Department of Housing <i>housing@southalabama.edu</i>	(251) 460-6185
Office of Veterans Affairs <i>vets@southalabama.edu</i>	(251) 460-6230
International Student Services <i>internationalservices@southalabama.edu</i>	(251) 460-6050

### Departmental Websites

Pat Capps Covey College of Allied Health Professions  
<http://www.southalabama.edu/alliedhealth>  
 College of Arts and Sciences  
<http://www.southalabama.edu/artsandsci/>  
 Mitchell College of Business  
<http://www.southalabama.edu/mcob/>  
 College of Education  
<http://www.southalabama.edu/coe/>  
 College of Engineering  
<http://www.southalabama.edu/engineering>  
 College of Nursing  
<http://www.southalabama.edu/nursing/>  
 School of Computing  
<http://www.cis.usouthal.edu>  
 Health Pre-Professional Programs  
<http://southalabama.edu/healthprofessions>  
 School of Continuing Education and Special Programs  
<http://www.usouthal.edu/scesp>  
 Auburn University Harrison School of Pharmacy at USA  
<http://southalabama.edu/pharmacy>