

HOW TO USE THE TRIMMING OPTION IN TECHSMITH RELAY

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The TechSmith Relay program allows you to trim the beginning and end of a recording that you have created before you submit your product to the server for processing.

Trimming

1. If the presentation needs to be trimmed at the beginning and/or at the end, click the *Trimming* button.



Figure 1. *Trimming* button.

2. Slide the timeline bar where you want the presentation to start, and click *Set Presentation Start* icon. The timeline to be deleted will turn red. Click the red X button to undo the trimming process.



Figure 2. *Set presentation start.*

3. Slide the timeline bar where you want the presentation to end, and click *Set Presentation End* icon. The timeline to be deleted will turn red. Click the red X button to undo the trimming process.



Figure 3. *Set presentation end.*

***For further assistance, contact the Innovation in Learning Center at (251) 461 - 1888.**