Abstract and Poster Preparation

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General Rules

- Follow the directions given
 - Space limitations
 - Length
 - Format

Proofread

Check with all authors

Who is your audience?

- University community as a whole
 - Students, faculty, administrators, and staff from all discipline
- Interested public
- Think about how you explained your project to your UCUR discussion group



What is an abstract?

Stand-alone statement

Brief overview of project - highlights

Concise and clear

Include only the essentials

How do you write an abstract?

- What is the main objective of your project?
- O Why is this of importance/interest?
- o What approach was taken?
 - Brief
- What were the main conclusions/results/ products?
- What are the implications?
- What are future directions?

USE YOUR UCUR PAPER AS A STARTING PLACE

Abstract suggestions

 Firsts and last are key to conveying your project

- Revise and edit
 - Clear
 - Concise
 - Essentials

To name or not to name?

Dayrat, Benoît

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The fact that many species have been described under multiple names is a major problem: it makes the selection of names for well-delineated entities very difficult; it jeopardizes the estimation of alpha-biodiversity; it slows down the discovery of new species; it makes people wonder whether alpha-taxonomy is a science. A taxonomic revision of the 75 Discodoris species (Gastropoda, Euthyneura, Nudibranchia, Doridina) was performed, which involved 1 500 specimens dissected or examined (including all types available), 2 000 anatomical drawings, and 4 000 SEM pictures. Besides establishing synonymy or re-describing poorly known species, I identified four common mistakes explaining why so many species have been described under multiple names. New names have been created: 1) without considering all existing species; 2) without examining type material of existing species; 3) on the basis of incomplete (or erroneous) anatomical descriptions; 4) without taking into account individual infra-specific variation. One should not repeat these mistakes in the future if one wishes that alpha-taxonomy could become (and be perceived as) a rigorous discipline. In particular, it is critical that no new names could be introduced unless the anatomy of a species has been completed and character variation thoroughly addressed. Also, I will argue that in the future new names should be created only if type specimens are preserved in a way that makes DNA extraction and sequencing possible (so that one will be able to introduce type specimens in future phylogeography studies). Although 19 new morphotypes have been discovered during the present taxonomic revision, only a very few new species names will be introduced. Alphataxonomy needs a change in mindset: describing morphological diversity does not require naming any single set of specimens that differ from known species; taxonomists' interests should shift from the creation of names to species delineation and character variation.

Specifics for UCUR

- Includes
 - Title
 - Authors: First and last names,
 Department, college, university (with student and mentor(s) identified)
 - Text
 - o 240 words or less
 - Photo of you (due tomorrow)
 - Abstract Due Thursday September 5th, 9:00 AM

Posters

- Oral and written format
- Multiple presenters
- Individual attention

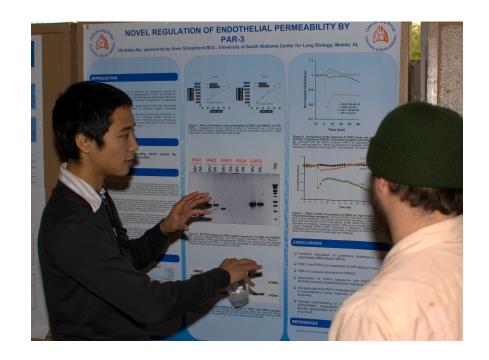


- Limit the amount of information
- Arrange advantageously



What is a poster?

- Stand-alone
 - Self explanatory
- Synopsis
 - Well organized
 - Headings
- Visually appealing
 - Balance of text and visuals
 - Uncluttered

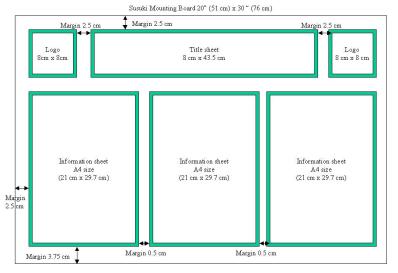


Do NOTS!

- Do not cover every space with text and pictures
- Do not make the poster text heavy
- DO NOT WAIT UNTIL THE LAST MINUTE

Getting Started

- Plan your time
 - Meet with mentor
 - Plan for editing
 - Plan for printing
- Determine format
 - UCUR Website Links Power-point
 - Color/Design
 - KEEP IT SIMPLE
 - Outlines
 - White
 - Grey
- Drafts in text editor (Word)



All colored backing sheets extend 1 cm on all sides beyond the text sheets

What is your take-home message?

- Theme of your poster UNIFIED
 - Title
 - Focus
 - Conclusions
 - Images
- Posters tell stories
 - What
 - Why
 - How

Title – Draws the crowd

- Indicate clearly and concisely objectives and findings/product
- Large font
 - ~60 point
- Authors and Institution
 - ~44-48 point
- Logos
 - UCUR, University, Departmental

Sections – organization key

- Use headings and subheadings (~44 point)
 - Abstract
 - Introduction/Background/Objectives
 - Approach/Methods
 - Results/Products
 - Summary/Conclusions
 - Literature cited
 - Acknowledgements
- Use text boxes, picture framing, flow diagrams
- Use white areas

Text

- - Need to be able to read at ~2 x arm length
- Consider use of bullets to minimize text
- Use flow charts/diagrams to minimize text
- Break-up text with images
- Unity

Images

- Clear, clean lines, frame
 - Background color
- Not too many colors (2-3)
- Assure enlargement does not blur
- Stand-alone

Abstract

Can be a variant of original

Allows reader full view of project

Introduction/Background/Objectives

- Justifies your project
- Introduces importance

- Introduces goals
- Usually contains references

Methods/Approach

- BRIEF (unless this is a technique poster)
 - Summary, not details

Linked to objectives

Results/Product

- Use short dialog blocks intermixed with images
- THIS IS WHERE YOU GET TO DEMONSTRATE YOUR ACCOMPLISHMENTS
 - Make sure you clearly label, link to objectives
 - Parallel subheadings to methods/approach helps
- Can be linked to Conclusions/Implications

Conclusions/Implications

Bulleted summaries

Key points

Future directions

DO NOT FORGET

- Literature Cited
 - Often a smaller font
- Acknowledgements
 - Individuals providing assistance not included as authors
 - Funding Sources
 - UCUR
 - Alabama Space Grant
 - Ask your mentor
 - Program, agencies, department

Plan, organize, proof-read

Work with your mentor

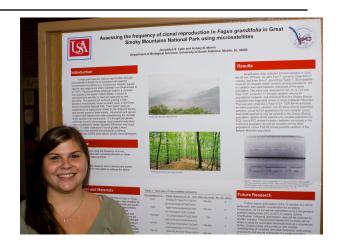
PRINTING

- UCUR
 - USE MODEL TEMPLATE
 - PROOF READ
 - Sign-up for time
 - o e-mail

- Other
 - Check with your mentor

Symposium

- Tentatively
 - Thursday mid to late
 October
 - 1-4 PM



- Have fun
- Be professional
- Be prepared and try to relax
 - Do a run through with your peers and mentor
 - Think about potential questions
- Take time to look at other posters and attend symposium events

Sources

- Pechenik, JA. 2010. A short guide to writing about biology, 7th ed. Pearson, Longman, NY.
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- Forrest, D. Texas Tech University. 2010. Presenting Conference Papers and Posters in the Humanities. <u>http://www.tlpd.ttu.edu/teach/TLTC%20Teaching%20Resources/PresentingConferencePapersAndPostersInTheHumanities.asp</u>. July 5, 2012.
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