Module 1: Introduction and Security Access

Designed to introduce you to the Banner System and show you how to obtain your security access. Remember that security access is required for any Banner user and will give you access to only the Banner Forms required for your job. Please never share your credentials with others.

View: 1-Introduction and Security

Module 2: Database Fundamentals

Explore common objects found in a database and learn how these are used in Banner

View: 2-Database Fundamentals

Module 3: Banner Forms

Learn the Banner form types and the rules used in naming these forms are discussed. Also, find out how form names reveal the system that owns the form along with the form type.

Print Job Aid: Naming Conventions Matrix

View: 3- Banner Forms

Practice deciphering form names: go to page 3 for Exercise 1 in the Workshop Handout

Check your understanding using online quiz: Banner Forms Naming Exercise

Module 4: Banner Time

Learn to correctly express a semester (or quarter) using Banner Time.

View: <u>4-Banner Time</u>

Practice expressing Banner Time: go to page 4 for Exercise 2 in Workshop Handout

Check your understanding using online quiz: Banner Time Exercise

Module 5: Navigation and Searching Tools

Finally take a look at sample forms in Banner and learn the general layout and tools used for navigating through the screens. Also learn to search for an entity and view the associated data in the record.

View: 5-Banner Navigation and Search Tools

Practice navigating the Banner forms: Form Navigation Exercises

Check your understanding: Navigation Quiz