

**Written Agreement on Disposition of Research Data
and/or Laboratory Notebooks**

In order to remain in accordance with the USA Data Management and Laboratory Notebook Policy, _____ (hereinafter “Investigator”) and **<name of department chairperson>** of USA’s **<insert college or school>** agree that copies of the original USA research data and/or laboratory notebooks itemized in Appendix A (hereinafter referred to as “Research Information”) shall be transferred from USA to Investigator at his/her New Location (defined below) under the following terms and conditions:

1. Any and all Research Information shall at all times remain in the sole possession and under the direct supervision of Investigator in his/her laboratory facility located at _____ within the _____ (hereinafter referred to a “New Location”).
2. Investigator shall not transfer Research Information from the New Location without the prior written consent of the University of South Alabama.
3. Investigator shall not copy Research Information without the prior written consent of USA.
4. Investigator hereby agrees to notify USA in writing of the completion of his/her research at the New Location and, upon USA’s request, return Research Information at his/her expense.

Signed copies of this Agreement will be provided to the Investigator, and to the Chairperson.

_____	_____
Signature of Investigator	Date

_____	_____
Signature of Chairperson	Date

_____	_____
Signature of VP ORED	Date

Appendix A

Itemized List of Research Data and Laboratory Notebooks