

## **Committee Charge: Long-Range Planning Committee**

### Overall Roles and Responsibilities:

The Long-Range Planning Committee shall be responsible for long-range plan recommendations; review of new and existing academic programs; academic planning and organization; mission statement and statements of role and scope; review of planning for new facilities; and other matters which may be referred to it by the President or the Board.

### Responsibilities:

Specific responsibilities of the Committee include:

- Recommend a Strategic Plan which specifies the mission, goals and objectives for the University
- Periodic review of the University's progress to attain its mission, goals and objectives as specified in the Strategic Plan
- Periodic recommendation of changes to the Strategic Plan as needed

### Meetings:

The Committee shall meet upon the call of the President, the Chair *pro tempore*, or the Chair of the Committee. Meetings typically occur on the day prior to the regularly-scheduled quarterly meetings of the Board of Trustees, but may be called to take place at any time.

### Membership:

Committee members and the Chair and the Vice Chair of the Committee shall be appointed by the Chair *pro tempore* for terms concurrent with the term of the Chair *pro tempore*. The Chair *pro tempore* shall consider the appointment of members with backgrounds in, and knowledge of, education, general business and executive leadership.

### Reports:

The following reports are commonly submitted by the University Administration for consideration by the Committee:

- University Scorecard with data measuring progress by the University at achieving the goals and objectives established by the Strategic Plan (submitted annually)
- Proposed revisions to the strategic plan from the University's Committee on Planning Assessment and Finance (submitted annually, if needed)